

Ministry of Finance

Republic of Liberia

National Millennium Challenge Corporation (MCC) Team

The Ministry of Finance is looking for three positions to take forward the development of the MCC Compact Development:

1. Compact Development Coordinator
2. Compact Development Economist
3. Compact Development Social Inclusion and Gender Integration Expert

The team will be part of the Ministry of Finance Project Management Office (PMO) for the (approximately) 18-27 months of Compact Development. The PMO has been established to ensure high quality project management of the Ministry of Finance's priority areas. The Coordinator will report to the MCC Steering Committee, chaired by the Minister of Finance.

In July 2010, the Government of Liberia signed a US\$15 million dollar Grant Agreement with the Millennium Challenge Corporation (MCC), to implement a three-year Threshold Country Program. Liberia performed well in the implementation of this program, and was selected by the MCC Board of Directors as eligible to receive a Compact. A Compact is a significantly larger, multi-year grant based on country program design that reflects development priorities while reducing poverty and promoting economic growth and development.

Compact Development Coordinator: Scope of Work

The Coordinator will be responsible for leading the country's compact development process. In addition to managing Liberia's Compact Development process, the Coordinator will manage the day-to-day relationship with the MCC's Department of Compact Operations based in Washington, DC. She or he will lead and oversee the daily activities of the Country Core Team, setting and meeting relevant deadlines and milestones, and ensure a timely transition through the various phases of the compact development process. The Coordinator will work closely with the Deputy Minister of Budget under the overall direction of the MCC Steering Committee, and the Minister of Finance. The coordinator will work with a wide range of other stakeholders to ensure the timely development of the MCC Compact.

Specifically, the MCC coordinator will be responsible for the following:

1. Direct the process required by MCC to ensure Liberia develops a high-quality, successful compact proposal. This includes:
 - a. Supervise preliminary analysis of key country constraints to economic growth, development, and poverty reduction;
 - b. Ensure timely conduct of a Social/Gender Inequality Analysis and an Investment Opportunity Analysis;
 - c. Steer the core team through the project definition phase (i.e., the drafting of various project concept notes);
 - d. Develop detailed project proposals, including setting/monitoring deadlines and milestones;
 - e. Perform stakeholder analysis;
 - f. Contribute to the negotiation process with MCC;
 - g. Design the Compact Program in coordination with Ministries and Agencies and implementing partners
 - h. Work with the Department of Budget, the Office of the President's Program Delivery Unit (PDU) and other stakeholders to ensure that funds are aligned with government's priorities;
 - i. Project manage funds for any required analysis; and
 - j. Provide MCC with relevant documents and analysis, to demonstrate progress;
2. Manage and assist in the recruitment of members of the MCC Core Team and the staff that supports their functions;
3. Report to the MCC Compact Development Steering Committee
4. Manage the day-to-day relationship with MCC's Department of Compact Operations;
5. Perform other tasks and responsibilities as required in the development process.

Qualifications:

1. At minimum, a graduate level degree (or equivalent) in a relevant field (for example: economics, public management, business, law, social sciences);
2. A minimum of 5 years related work experience, of which, at least 2 years include leadership and managerial responsibilities;
3. Experience at designing and developing large scale projects;
4. Excellent leadership, strong interpersonal, and outstanding teamwork skills;
5. Good organizational, analytical, and time management skills;
6. Strong working knowledge of English, including strong writing skills;
7. Extensive project drafting and report writing experience, including good computer skills;
8. Good networking, coordination and communication skills;
9. Must be highly motivated, flexible and capable of working under pressure.

Compact Development Economist

The Economist will be the lead economic advisor working on the MCC compact Development. He/she will be responsible for ensuring there is high quality economic analysis throughout the compact development process, including constraints analysis, analysis of projects, and the Monitoring and Evaluation (M&E) framework. The Economist will work closely with the MCC Compacted Coordinator, to ensure that the all deadlines are met, and the analysis is produced to the highest standards.

Specifically, the MCC economist will be responsible for the following:

1. Conduct and coordinate high-quality analysis of the constraints to growth in Liberia. This should include building on analysis that has already been carried out by the Government and Liberia and others.
2. Conduct economic analysis of project concepts, including ensuring the potential economic rate of return is analyzed coherently
3. Build the economic logic of the compact, and demonstrate how the program will lead to poverty reduction through economic growth.
4. Formulate the M&E Plan. This includes: ensuring that the economic logic is translated into measurable results; ensuring that project goals and expected results along the entire continuum of results, including how they will be measured, are all set forth clearly; identifying performance indicators and appropriate baseline data; setting indicator targets and working with the entity responsible for collecting data; and monitoring results and evaluating performance.

Qualifications:

1. At minimum, a graduate level degree (or equivalent) in economics
2. A minimum of 3 years related work experience,
3. Experience at analyzing rates of returns for large scale projects
4. Experience at developing Monitoring and Evaluation frameworks;
5. Strong interpersonal, and outstanding teamwork skills;
6. Good organizational, analytical, and time management skills;
7. Strong working knowledge of communicating in English, including strong writing skills, and effective use of MS office applications;
8. Must be highly motivated, flexible and capable of working under pressure.

Scope of Work – Social Inclusion and Gender Integration Expert

The SIGIE will be the lead social advisor working on the MCC compact Development. The SIGIE will ensure that high quality social and gender analysis are included at all stages in the Compact Development process. The SIGIE will work closely with the MCC Compacted Coordinator, to ensure that all deadlines are met.

Specifically, the MCC SIGIE will be responsible for the following:

1. Conduct and coordinate the initial analysis of social and gender constraints and opportunities to complement the constraints to growth analysis
2. Contributing to the design of the consultation strategy to ensure it meets MCC requirements as articulated in MCC's Gender Policy;
3. Ensuring sufficient social and gender analysis
4. Ensuring constraints to gender equality and poverty reduction are incorporated in program design
5. Supporting environmental and social assessment processes and products
6. Working with M&E on initial designs for baseline data collection and performance monitoring plans;
7. Developing an approach for gender integration in the compact.

Qualifications:

1. At minimum, a graduate level degree (or equivalent) in social sciences (eg sociologist, anthropologist, gender studies)
2. A minimum of 3 years related work experience,
3. Strong interpersonal, and outstanding teamwork skills;
4. Good organizational, analytical, and time management skills;
5. Strong working knowledge of communicating in English, including strong writing skills, and effective use of MS office applications;
6. Must be highly motivated, flexible and capable of working under pressure.

To apply, please send a cover letter and C.V. to Zainab Dukuly on zdukuly@mopea.gov.lr, by Tuesday, 5th of March.